



Award winning systems for fast moving businesses

1 Reports

If you have the appropriate authority, you can look at reports on the organisation's performance answering requests.



1.1 Management and tracking of Requests – by department, individual, type, etc

Department / Owner	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Chief Exec's Off / Beverley Thompson	0	0	0	0	0	0	0	0	2	0	0	0
Chief Exec's Off / Ed Bargent	0	0	0	0	0	0	2	0	0	0	0	0
Chief Exec's Off / Neil Carr	0	1	0	0	0	0	0	0	0	0	0	0
Chief Exec's Off / Peter Curtis	0	1	0	0	0	0	0	0	0	0	0	0
Chief Exec's Off / Sarah Barrow	0	0	0	0	0	1	1	2	0	0	0	0
Childrens Services / David Armstrong	1	0	0	0	0	0	4	6	0	0	0	0
Comm Care / Sally Pitcher	0	1	2	2	1	0	1	4	0	0	0	0
Communications / Peter Curtis	0	0	1	0	0	0	0	0	0	0	0	0
Communications / Sarah Barrow	0	0	0	0	0	1	0	0	0	0	0	0
Democratic Services / Anne Hunter	5	0	0	0	1	1	0	0	0	0	0	0
Democratic Services / Sarah Barrow	0	0	0	0	0	0	0	1	0	0	0	0
Democratic Services / Zoe Babb	0	0	0	0	0	0	1	0	0	0	0	0
Education / David Armstrong	0	0	0	0	0	0	2	0	0	0	0	0
Environment / Pat Taylor	0	0	0	0	0	0	1	0	0	0	0	0
Environment / Paula Berry	2	1	5	1	8	3	6	3	0	0	0	0

1.2 Accounting for request costs and any payments collected

Pick a date range by typing in the dates or simply double click on the date box and a calendar picker will appear as shown below.

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WOKINGHAM BOROUGH COUNCIL www.wokingham.gov.uk

Information Request Cost Report

Owner: All Department: All

Date from: [] Date to: []

Mini Calendar - Windows Internet Exp...
 http://www.wokinghamfoi.org.uk/tracker/miniCalendar.asp?ct

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Then run the report

WOKINGHAM BOROUGH COUNCIL www.wokingham.gov.uk

Information Request Cost Report

Owner: All Department: All

Date from: 01/01/2008 Date to: 31/08/2008 Run Report

437 Henry - School admission appeals and oversubscribed schools - Anne Hunter - Democratic Services

Activity	Citizen Charged	WDC Resources Cost
220 Acknowledgement and passing to Children's Services	£0.00	£0.00
Total	£0.00	£0.00

436 Warren - Number of violent incidents and exclusions - David Armstrong - Childrens Services

Activity	Citizen Charged	WDC Resources Cost
219 Acknowledgement and passed to David Armstrong	£0.00	£0.00
Total	£0.00	£0.00

447 Hurlock: CCTV images captured on Loodn Bridge roundabout (insurance claim) - Paula Berry - Environment

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1.3 Statistical reports: requests that are late and requests completed on time

Information Request Number of Days to Resolve Report - Windows Internet Explorer

http://www.wokinghamfoi.org.uk/tracker/sup_resolvetimereport.asp?report_run=True

WOKINGHAM BOROUGH COUNCIL www.wokingham.gov.uk

Information Request Number of Days to Resolve Report

Date from: 01/01/2008 Date to: 30/06/2008 Order By: Date Raised Ascending

Run Report

Information Request Details	Date Raised	Duration	Status
437 Henry - School admission appeals and oversubscribed schools	03/01/2008	15	In Time
436 Warren - Number of violent incidents and exclusions	04/01/2008	16	In Time
447 Hurlock: CCTV images captured on Loodn Bridge roundabout (insurance claim)	08/01/2008	0	In Time
438 Roscoe Grunden Noise complaints	14/01/2008	0	In Time
439 Richards - Food & HS commercial inspections info over 3 years	14/01/2008	12	In Time
441 Revs NNDR - Breakdown of unreturnable credits	15/01/2008	0	Running
442 Premier Planning - Notices served under various Acts in 2007	22/01/2008	19	In Time
444 Cloughton RSPCA Stray dogs request information	28/01/2008	5	In Time
450 Dahmann - Cost of Borough Status	28/01/2008	8	In Time
443 Moles - Research on recruitment to senior positions	28/01/2008	9	In Time
449 Struture chart from Revs and bens requested	29/01/2008	2	Running
453 Butcher - Estates and Facilities Management	29/01/2008	7	Running

Information Request Ongoing or Overdue Report - Windows Internet Explorer

http://www.wokinghamfoi.org.uk/tracker/sup_ongoingoroverduereport.asp?report_run=True

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Information Request Ongoing or Overdue Report

Order By: Duration Descending Run Report

Information Request Details	Date Raised	Duration	Status
199 Macey: FOI Request re. Planning (Hazardous substances) Consents	19/07/2006	199	Overdue
188 Smith: FOI Request re. Bacteria found in restaurants	03/07/2006	197	Overdue
393 Holt school capacity information	29/01/2007	180	Overdue
259 Lindsay : Schools staff with criminal convictions or on Sex Offenders Register	19/10/2006	172	Running
266 Davis: closure of school kitchens following inspection by WDC	06/11/2006	160	Overdue
229 Wilson - All personal info, incl. info re SEN statutory assessment	12/09/2006	145	Overdue
396 Davis: school compensation claims	19/03/2007	140	Overdue
142 Sweeney: Blue Bird Nursery Lease of Land at Nine Mile Road School	17/02/2006	127	Running
242 C Tax List of Empty Properties in LA area	04/10/2006	114	Overdue
252 Copas - Information re. Remenham Farm	12/10/2006	108	Overdue
267 Davies - Vohuntary sector	26/10/2006	107	Overdue
283 Chown: Plate registration and type of all taxis	13/10/2006	107	Overdue