



Award winning systems for fast moving businesses

1 Public Disclosure Log

The public may be allowed to view the log of information requests that have been made. Apart from the virtue of transparency, this facility should, hopefully, reduce labour as people can (potentially) see the question has been asked before and not have to ask.

Step one is to go to the public search screens and drop the list of reports. The disclosure log is available as the last option. Select it and hit "go".

The screenshots below are from Horsham DC

Month	No of requests	contact@horsham	email request	foi@horsham	letter	telephone EIR request	verbal EIR Request	websitefeedback form	re to ui di
January	20	6	4	6	4	0	0	0	1:
February	23	3	6	10	2	0	0	0	1:
March	15	2	5	4	3	0	0	0	9
April	17	3	3	6	5	0	0	0	7
May	15	2	4	6	3	0	0	0	1:
June	20	2	6	5	6	0	0	1	1:
July	23	2	8	8	5	0	0	0	1:
August	27	2	5	9	10	0	0	0	1:
September	19	2	6	6	5	0	0	0	1:
October	22	3	7	7	4	0	0	1	1:
November	24	7	7	6	4	0	0	0	8
December	14	2	3	6	3	0	0	0	9
Totals	239	36	64	79	54	0	0	2	1:

Step two select the year and month to drill down into information archives about previous requests. To search on the subject, you simply put in key words and response documents should be included in the search results.

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 Horsham District Council



Print

Questions and Responses
For August, 2008
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letter 530 on 01/08/2008
Description: Number of complaints for a premises in Warnham
Details: request for complaint information for Timberlands, Storrington Saw Mill, Broadford Bridge Road, West Chilmington
Resolution: The information was provided over the phone and confirmed in a letter. 3 complaints over the last 5 years relating to bonfires, which were not proven.
Files:
[Response 530 Complaint Information](#)

email request 519 on 04/08/2008
Description: email request under FOI
Details: all names of those responsible for IT related projects, budgets, current vacancies and names of those responsible administering them.

foi@horsham 520 on 04/08/2008
Description: Number of assaults on refuse collectors during 2007/08
Details: Number of assaults on refuse collectors during 2007/8 and number of days work lost as a result of injuries arising from any assaults.

email request 523 on 04/08/2008
Description: Request for information re cooling towers
Details: Request for a list of all cooling towers in the district.
Resolution: email sent with list attached.

letter 554 on 04/08/2008
Description: Request for ecology report submitted against DC/07/2020
Resolution: Reply sent saying info available on public record, £10.30 fee to send copies

letter 521 on 05/08/2008
Description: Details of all new equipment supplied for the last year

The attached documents may also be seen.

Whether a member of the public finds this will depend how deep it is in the Authority's website. However, it will surely help staff find information.